

TEXAS INTENSIVE ENGLISH PROGRAM EVENING COURSE APPLICATION FORM

Conversation & Pronunciation Skills

For English learners who want to improve their conversational English and pronunciation.

Course goals are to improve fluency and speaking competence by practicing the vocabulary, expressions, and grammatical forms needed for everyday communication, both at work and in daily life. Pronunciation is improved by focusing on vowel and consonant sounds, intonation, rhythm, and stress. Skills related to public speaking are included in the course. This course helps learners gain confidence in their English in order to communicate more fluently and effectively. Students receive the course book in the first class.

A seven-week course for students with High-Intermediate to Advanced English Proficiency

Schedule: 6:30 - 8:40 p.m., Tuesdays & Thursdays

Location: 1103 West 24th Street, Austin, TX 78705

Registration Fee: \$545

The Registration Fee includes both tuition and the course book.

TO REGISTER ON LINE:

(1) Complete and submit this application form. (2) Complete and submit the payment form. (3) Email tiep@tiec.org to schedule a telephone interview or an in-person interview.

TO REGISTER IN PERSON AT TIEP:

(1) Print and complete this application form.
 (2) Bring this **application form** and payment (\$545) to **1103 West 24th Street** during registration (dates below).
 If you would like to register in person early (before the registration dates), email to make an appointment: tiep@tiec.org

Please select a session or sessions (X)			
X	Session	Session Dates	Registration & Interview
	Late Fall 2017	Oct. 31 – Dec. 19	October 24 (1 pm - 7 pm) October 25 (1 pm - 4 pm)
	Early Spring 2018	Jan. 23 – March 8	Jan. 16 (1 pm – 7 pm) Jan. 17 (1 pm – 4 pm)
	Late Spring 2018	March 27 – May 10	March 20 (1 pm – 7 pm) March 21 (1 pm – 4 pm)
	Summer 2018	June 19 – August 2	June 12 (1 pm - 7 pm) June 13 (1 pm - 4 pm)
	Early Fall 2018	Sept. 11 – Oct. 25	September 4 (1 pm - 7 pm) September 5 (1 pm - 4 pm)

Family Name _____ First Name _____

Local Address _____

Daytime Telephone _____ E-mail _____

Gender (M/F) _____ Date of Birth (month/day/year) ____ / ____ / _____ Nationality _____

(If applicable) Last enrolled at TIEP: Semester & Year _____ Course _____

CERTIFICATES OF COMPLETION AND CONTINUING EDUCATION UNITS (CEUs): Certificates of Completion are awarded to students who maintain 90% or better attendance, participate in classes, and complete class assignments. Students who successfully complete this 30-hour, noncredit course are eligible to receive 3.0 CEUs.

REGISTRATION FEE: \$545 payment (check, money order, credit card) is due at the time of registration.

DISCOUNTS: (1) A 10% discount is available for students who enroll in another evening course within six months of prior enrollment provided the application form is received and the registration fee is paid in full by the registration deadline.
 (2) A 10% discount is available for two or more students who register together for the same session.

REFUND POLICY: I understand that:

- 100% of the \$545 Registration Fee is refundable if the course is cancelled by TIEP due to insufficient enrollment.
- 90% of the Registration Fee is refundable if cancellation is received in writing prior to the first day of class.
- No refund of the Registration Fee will be made after the course begins.

Applicant's Signature (typed, if online) _____ Date _____

TIEP Academic Coordinator's Signature _____ Date _____